

1. **Sell the K of C Brand** – Be proud you’re a Knight and show your community who the Knights of Columbus are.
 - Pray. Thank our Lord Jesus Christ that you are part of the greatest Catholic family fraternal organization in the world. Be proud and enthusiastic about spreading this message to your community.
 - Wear K of C logo clothing to meetings, church activities, and community activities
 - Put K of C decals, license plates, or bumper stickers on you cars.
 - Put K of C logo on shirts of CYO, Little League and other teams you sponsor.
 - Put a K of C road sign in your community
 - Advertize your events in parish bulletins, local newspapers, and other media.
 - i. Send the Indiana Community Director dates for “Big Events.” [Community Director](#). He can help you advertize your event state wide.
 - Submit frequent press releases for completed events to your local newspapers and parish bulletins
 - i. Send the Indiana K of C webmaster a brief (2 line) summary of “Big Events.” [Webmaster](#)
 - ii. Submit events to Knight in Action; both at the [Supreme Council](#) and [Indiana State Council](#) levels.
2. **Increase participation of members in Council Activities**
 - Pray. We are all called by Jesus to be active disciples. We are called to serve our Lord. Council activities build trust and brotherhood within our fraternity which ultimately builds the Church militant. Trust in the Holy Sprit to guide our works.
 - Be creative in your programs “[What are Indiana Council Activities](#)” and work with the joy of Christ in our hearts.
 - Strive to have every member participate in at least one event during the fraternal year
 - Use the Knight in [Shining Armor](#) program to get new members involved quickly
 - Recognize members with “Knight of the Month” and “Knight of the Year” awards
 - Use your meetings, newsletters and press releases to recognize the work your brother Knights have done
 - Report number of members participating on the monthly activity report
3. **Submit all [Supreme Council Forms](#) on time**
 - a. [Service Program Personnel Report 365](#)
 - ♣ Pray. Give thanks to God that you have active members who are willing to take office.

- ♣ Provide name of your Council Director and contact information so he can receive leadership communication from State and Supreme.
 - ♣ Submit Form 365 to Supreme by 1 August 2008 [Supreme Council form 365](#)
 - b. Annual Survey of Fraternal Activity [Supreme Council forms](#)
 - ♣ Pray. Give thanks to the Lord for having an active council and be happy to report their accomplishments.
 - ♣ Record number of Social and Special Meetings held in Section I. **Social meetings** include dinners, card parties, dances, etc. Business may or may not have been discussed
Special meetings include lectures, films, seminars, cultural, ethnic, educational, religious events, etc. Business may or may not have been discussed.
 - ♣ Record number of visits to Sick or Bereaved in Section IV and estimate hours of fraternal service
 - ♣ Submit Form 1728 to Supreme 31 January 2009 [Supreme Council form](#)
 - c. Columbian Award Application [Supreme Council form SP-7](#)
 - ♣ Pray. Give thanks to the Lord for having an active council and be happy to report their accomplishments.
 - ♣ List and briefly describe four major Council Activities
 - ♣ Submit Form SP-7 to Supreme by 30 June 2009
 - d. Semiannual Council Audit [Supreme Council forms](#)
 - ♣ Pray. Give thanks to the Lord for having a Grand Knight, Financial Secretary, Treasurer, and Trustees to do this audit. Be happy they are working together to keep your council solvent.
 - ♣ Submit Forms 1295-2 (15 August 2008) and 1295-1 (15 February 2009) to Supreme
- 4. Submit Council activity report by 10th of each month to Council Director**
- Pray. Give thanks to the Lord for having an active council and be happy to report their accomplishments.
 - Four Council Activities are required to qualify for the Indiana Pinta award
 - i. What are Indiana Council [Activities](#)?
 - ii. What are not Indiana Council [Activities](#)?
 - Report number of members participating on the monthly activity report
- 5. Distribute a newsletter at least quarterly to all members**
- Pray. Communicate the mission of the K of C to all members and encourage their participation. Fr. McGivney's vision is our mission.
 - Newsletters can be simple or elaborate. Supreme has a template for newsletters
 - Include Indiana [Council Director](#), [State Program Director](#), [State Secretary](#), and [State Deputy](#) in your mail or e-mail distribution. Mailing addresses are in the Indiana Grand Knights Handbook.

6. **Submit a Council Activity for the State Council Service Program Award.**
- Pray. Celebrate the accomplishments of your council in building up His Church.
 - Every Indiana council had Council Activities in 2007-2008, but fewer than 20 councils submitted Form STSP.
 - Submit entry form STSP and supporting materials (photos, newspaper clippings, etc) for your best Council Activity.
 - Submit Form STSP to [Indiana State Program Director](#) by 28 February 2009 [Supreme council form STSP](#)